

BARNSLEY METROPOLITAN BOROUGH COUNCIL

Penistone Area Council
6th April 2017

Report of the
Penistone Area Council Manager

Agenda Item:

Penistone Area Council Procurement and Financial update report

1.0 **Purpose of Report**

1.1 This report provides members with an update on the following commissioning and procurement activity:

- Isolated and Vulnerable Older People Service
- Working Together Fund and projects
- Clean & Tidy Service
- New Clean and Tidy 2017/18

1.2 The report outlines the current financial position and options based on discussions to date.

2.0 **Recommendations**

2.1 **That members receive the update on commissioned projects**

2.2 **That members note the update of the Penistone Working Together Fund and nominate two Elected members to sit on the Working Together Fund panel on Thursday 27th April, 1pm.**

2.3 **That members note the current end date of the Clean and tidy contract and procurement timescale for a new Clean and Tidy service**

2.4 **That two members are nominated from the Penistone Area Council to form part of the new Clean and Tidy Service evaluation panel and also to consider appropriate community representation.**

2.5 **That members note the finance update at 6.0 and consider options at 6.3**

3.0 **Isolated and Vulnerable Older people Service**

At the Penistone Area Council meeting held on the 14th April 2016 Members agreed the draft specification of requirements to procure a service to address the needs of isolated and vulnerable older people in the Penistone East and West area. Members agreed a value of £70,000 for the commission to 31 March 2017 with the option to extend the project for a further year at the discretion of the Area Council. The option to extend the contract for a further

- 3.2 year would be subject to funding being available, satisfactory performance of the provider and need for the service to be provided.
- 3.3 The advert for expressions of interest went out via YOR tender on the 26th September 2016 with a closing date of 17th October. Eight expressions of interest were submitted via YORtender.
- 3.4 The tender evaluation panel was made up of Councillor David Griffin, Councillor Barnard and Penistone Area Council Manager, Lisa Lyon. The panel and process was supported by Glyn Stephenson and Tim Whitham from BMBC's procurement section. Changes to the panel were made to ensure the timescales set out in the tender documentation were met.
- 3.5 The Tender evaluation panel met on the 10th November 2016. Seven suppliers were invited to interview.
- 3.6 Age UK Barnsley were selected as the preferred supplier, the contract started on January 2017. Two workers have been recruited to the Social Inclusion worker posts and a launch was held in February 17. Further information can be found in the April 17 performance report.

4.0 **Penistone Area Council Working Together Fund**

- 4.1 At a Penistone Area Council meeting in June 2015 Members agreed £120,000 over an 18-month period to establish a Penistone Working Together Fund. Successful applications meeting BMBC and Penistone Area Council priorities would be awarded between £5,000 and £20,000.
- 4.2 Further to this decision, at the Member Briefing meetings on the 17th and 24th November 16 the Penistone Area Council Members considered their priorities for the 17/18 financial year and following a review of the projects funded to date agreed to supporting the continuation of the Penistone Working Together Fund. It was recommended that the remaining £32,038 of the Penistone Area Council 2016/17 commissioning budget be allocated to the Penistone Working Together fund and that £50,000 from the 2017/18 commissioning budget be allocated to continue the fund during the 2017 /18 financial year. This gives a total budget of £202,038
- 4.3 To date the following applications have been approved:
 - Penistone roundtable: £11,660
 - Penistone Scout Group: £8050
 - Trans Pennine Trail conservation volunteers: £6630
 - Penistone FM: £15,627
 - Penistone Bumping spaces: £19,836
 - Sporting Penistone: £16,230
 - Penistone Youth Activities: £8730
 - DIAL Barnsley : £4275
 - Penistone Wi-Fi Project: £5545 (£2365 Installation, £1800 Wifi costs, £1380 LED lighting)

- 4.4 The remaining Penistone Working Together Fund budget is £105,455
- 4.5 The next panel date is Thursday 27th April 2017. The Penistone Area Council is asked to nominate two Elected Members to form part of the Penistone Working Together Fund Panel. The closing date for applications to be considered at the April 2017 panel is the 21st April 2017. A further panel will be held at the end of July 2017.

5.0 **Clean and Tidy Service**

- 5.1 The next contract meeting will be held in April 17 to cover the January – March 17 period.
- 5.2 The Service Level Agreement started 1st November 2015 and runs for 18 months until 30th April 2017. An extension of one month has been agreed. This has resulted from a vacancy within the team arising in November 16. It was felt that given the amount of time remaining on the contract and the timescales involved in recruitment, that the post would be covered by an agency worker and the contract to be extended until the 31st May 17. The total value of the contract has not changed as the extension has been funded through the resulting underspend from the vacancy. The extension to the contract will also enable the Clean and tidy team to pick up extra work in preparation for the Tour de Yorkshire.

6.0 **Procurement for a new Clean and Tidy Service**

- 6.1 Following a decision by the Penistone Area Council at its meetings on the 8th December 16 and 9th February 17 a new specification, timescale and costings have been produced for a new Clean and Tidy service. A value of between £75,000 -£100,000 was agreed by the Penistone Area Council for an initial 12 month period.
- 6.2 Documentation is being finalised with the intention of the opportunity being published on YOR tender in April 2017.
- 6.3 Elected Members are asked to nominate two Members from the Penistone Area Council to form part of the evaluation panel and also consider appropriate community representation.

7.0 **Finance Update**

- 7.1 The current financial position illustrated in the table at 6.4 shows that the Penistone Area Council has allocated £150,000 of its total budget of £200,000 for the 2017/ 2018 financial year with previous years budgets fully committed.
- 7.2 The remaining budget for 2017 /2018 is £50,000.
- 7.3 Options to date being considered:
- Allocate a further £3,362 for distribution costs for a summer edition of the Penistone Matters community magazine

- Allocate up to £50,000 for an environmental enforcement contract (The Penistone Area council manager is currently pulling together actual costings)
- Allocate additional funding towards the Penistone East and West Ward Alliance to top up their 2017/2018 budget

	2014/15 £200,000	2015/16 £200,000	2016/17 £200,000	2017/2018 £200,000	Total £600,000
Countryside Skills and Training	£100,000				£100,000
Countryside Skills and Training extension		£54,600			£54,600
Clean and Tidy Team		£35,555	£124,445		£160,000
New Clean and Tidy Team 17/18				£100,000	£100,000
Working Together Fund		£60,000	£60,000 + £32,038	£50,000	£202,038
Allocation to Ward Alliance		£40,000	£20,000		£60,000
Vulnerable and Older People Commission			£70,000		£70,000
Community magazine – Penistone Matters			£3,362		£3,362
Total spend allocation	£100,000	£190,155	£309,845	£150,000	£750,000
Remaining allocation					£50,000

Contact Officer:
Lisa Lyon
Penistone Area Council Manager

Contact No:
01226 775382